



## FUNDING GUIDELINES FOR APPLICANTS

SAfE has been working with Surrey schools to narrow the gap in learning for disadvantaged pupils since January 2019. Our work with schools reflects research from the EEF, National Literacy Trust and others, which conclude that whole class Quality First Teaching makes the most significant difference in narrowing the gap. As schools adapt to the demands of the pandemic, evidence from the **EEF maintains that wholesale whole class improvements in pedagogy should remain the principal focus when planning for ameliorating the Covid-19 gap.**

Furthermore, SAfE's work with Surrey schools identifies that concentrating on two key areas: **literacy and early reading, and curriculum development design** should make a positive impact on the learning gap as a whole. **SAfE has therefore received funding from Surrey County Council to support Surrey schools in their work on this.**

We have put together a simple audit tool to help schools consider their literacy and language provision in the light of the Covid-19 restrictions. You will see that we have sub-divided literacy and language catch-up planning into four areas:

1. Quality First Teaching/ Staff Expertise
2. Assessment and Benchmarking
3. Parental Engagement
4. Environment for Literacy

SAfE invites **Surrey's maintained and academy schools** in all phases, including special schools, to apply for **up to £600** funding for any activities, training or resources that would help narrow the gap in literacy within their school. Joint applications are also welcome, see funding specification and criteria below:

- For **maintained and academy** Infant, Primary, Secondary or all-through schools **within Surrey**. The funding is for **mainstream and special** schools. We will be working with special schools to ensure their needs are met with this funding, audit and application process.
- A school can **apply once, for up to £600 per school**.
- Funding can be released to support **schools in accessing, creating and exploring resources and incorporating into lesson and departmental planning**. Also to **disseminate professional learning** through a **sequence of CPD and INSET events and meetings**.
- Funding is intended for use under **one of the 4 areas** of the whole-school literacy and language catch-up planning **audit tool** as listed above.
- We have put together a 'Useful Resources' document to go with the Audit Tool, which we hope you find useful.
- **Expected outcomes should be clear and measurable** and should address the gap in literacy/language post-lockdown. Clarity of expected outcomes, a considered method of measuring this and prompt sharing of your impact data after the project is a **condition of funding for all schools**.

Completed forms should be emailed to [recovery@schoolsallexcel.com](mailto:recovery@schoolsallexcel.com) no later than **Monday 2 November 2020**. SAfE will notify schools of the outcome of their funding application and how funding will be paid during week commencing Monday 16 November 2020.



**FUNDING APPLICATION FORM**

Please refer to the guidelines before completing this application form. Please complete as a **word document** and return it to [recovery@schoolsallexcel.com](mailto:recovery@schoolsallexcel.com) **no later than Monday 2 November 2020**. SAfE will notify schools of the outcome of their funding application and how the funding will be paid to them during week commencing Monday 16 November 2020. **You can apply for funding for up to £600 per school.**

<b>Setting Name:</b>	<b>DfE Number:</b> 936/
<b>Address:</b>	
<b>Contact Name:</b>	<b>Job title:</b>
<b>Contact email:</b>	<b>Contact tel (Dir. Line if possible):</b>

Joint applications from Surrey schools are welcome. If you are applying as a group of schools, please **nominate one school as the main contact**, with second and further schools' details in the section(s) below.

<b>Setting Name:</b>	<b>DfE Number:</b> 936/
<b>Address:</b>	

(Please copy and paste table if you need to add more schools)

Please refer to the SAfE Whole School Literacy and Language Catch-Up Planning Audit Tool. Under which heading are you applying for funding? (Please click relevant box):

**Quality First Teaching/  
Staff Expertise**

**Assessment &  
Benchmarking**

**Parental Engagement**

**Environment**

<b>Project Title:</b>		
<b>Brief Description:</b>		
<b>Timescale</b>	<b>Start Date:</b>	<b>Finish Date:</b>
<b>Baseline:</b>		
<b>Expected Outcomes:</b>		
<b>How will you measure these outcomes?:</b>		

<b>Funding Requested</b>	<b>£</b>